

Adventure Awaits at Maltrait Memorial Catholic School 2020



Reopening Guidelines

***July 31, 2020**

*** All proposed guidelines are subject to change based on guidance from the CDC, Office of Public Health, Governor's Office, Louisiana Department of Education, and/or Diocese of Lafayette.**

Maltrait Memorial Catholic School Tentative Phased Reopening Plan

<p>Phase 1 : Virtual Setting</p>	<p>Students will not report to school.</p> <ul style="list-style-type: none"> ● Students will receive distance education utilizing Google Classroom, Zoom, and hard copies of materials provided by MMCS. ● Attendance is recorded and assignments are graded. ● Each student will have a school-issued technology device which will go home when necessary. <p>*** All of this is subject to change pending recommendations from the Governor's office, the BESE Board, the CDC, and the Diocese of Lafayette.</p>
<p>Phase 2 : Traditional Setting with Guidelines</p>	<p>All students will attend school 5 days per week.</p> <ul style="list-style-type: none"> ● Staff will report to school daily to provide in-person instruction. ● Students will remain in designated groups with minimum movement about the building. ● Normal school schedule will remain intact. ● Attendance is recorded and assignments are graded. ● Each student will have a school-issued technology device which will go home when necessary. ● Guidelines on face coverings will be in accordance with the Office of Public Health and CDC, as well as the Diocese of Lafayette. <p>*** All of this is subject to change pending recommendations from the Governor's office, the BESE Board, the CDC, and the Diocese of Lafayette.</p>
<p>Phase 3 : Traditional Setting</p>	<p>Students and staff will attend school five days a week following all safety precautions provided by the Governor's Office, the BESE Board, the CDC, Public Health Officials, and the Diocese of Lafayette.</p> <ul style="list-style-type: none"> ● Guidelines on face coverings will be in accordance with the Office of Public Health and CDC, as well as the Diocese of Lafayette.

Face Coverings

- Face masks/coverings will be required for grades 3rd-8th.
- Face masks/coverings are an important part of our protection against the spread of COVID-19, as is personal hygiene, social distancing, and enhanced cleaning efforts.
- Face Mask/ Covering Guidelines:
 - All solid colored cloth face masks and/or Neck Gaiters will be allowed. Emblems, logos, designs, or writing on the exterior of face masks/coverings will not be allowed.
 - Disposable masks are acceptable.
 - Bandannas will not be allowed.
 - **Please label your student's face mask on the inside with a permanent marker.**
- Grades PK- 2nd are NOT required to wear a face covering. Face coverings are recommended, but optional.
- Students with medical issues which cause severe breathing difficulties are exempt from face coverings with a letter from the doctor.
- Students and teachers/staff must be in possession of a face covering at all times while on the MMCS campus.
- Students and teachers/staff must wear face covering when entering/exiting the MMCS campus and during transitions.
- If a student forgets their face covering, a disposable face covering will be provided.
- Guidelines on face coverings will be in accordance with the Office of Public Health, CDC Recommendations and with the Diocese of Lafayette Guidelines.

Closed Campus

Parents / Volunteers/ Visitors

- **Maltrait is a CLOSED CAMPUS for the safety and well being of the students and staff until further notice.** (A Closed Campus is defined as essential personnel and students only. No volunteers, parents, or guests will be allowed on campus without prior approval of the administration.)
- Appointments can be made to meet on campus with the principal or teacher by calling the school office. (Most appointments will be scheduled for after school hours.) Phone conferences are preferred.
- ALL visitors are to follow protocols set in place by the school, including health screenings and wearing a face mask/covering.
- Contactless collection will be done by mail or front door drop off.
- No classroom volunteers allowed until further notice.

Morning Drop Off & Start of Day

- If a student is running fever or feels ill the night before or morning of the school day- DO NOT bring the student to school.
- Contactless temperature and visual checks while students are in the car will take place before students will be allowed to enter school.
- Acceptable temperature= 100.4 degrees or lower
- If a student is running fever above 100.4 or feels ill during a temperature check, all the students in the car will not be allowed to enter school.
- REPORT DIAGNOSIS TO THE SCHOOL OFFICIALS IMMEDIATELY.
- Students (Grade 3-8) MUST wear a face covering upon entering the MMCS campus.
- A before school program will be offered daily from 7:00 am- 7:30 am. Social distancing guidelines will be followed.
- Social distance (6ft) reminders will be posted.
- PK- 8th grade will report to the gym/cafeteria as directed by the duty teacher, following social distancing guidelines.
- Teachers will use social distancing to guide the students to homeroom.

Health Checks

- If a student is running fever or feels ill the night before or morning of the school day- DO NOT bring the student to school.
- Acceptable temperature= 100.4 degrees or lower
- If a student feels ill during the school day, their temperature will be checked and the parent will be contacted.
- Student will be held in the Isolation area until the parent arrives for pick-up.
- REPORT DIAGNOSIS TO THE SCHOOL OFFICIALS IMMEDIATELY.
- All MMCS Faculty and Staff will be evaluated daily and temperatures will be taken. Face covering will be used daily.

HYGIENE/ CLEANING

- Students must wash their hands every 2 hours or during scheduled breaks.
- Hand Sanitizer will be in every classroom and at all school entrances.
- Hand Sanitizer Stations will be set up in strategic locations throughout the MMCS campus.
- All classroom surfaces will be cleaned after every class change. Class changes will be kept to a minimum.
- Classrooms will be sanitized during scheduled breaks.
- A/C filters will be checked, disinfected, and replaced as regularly scheduled or if there is an immediate need.
- Water fountains will be shut off.
- Students may bring bottled water to school.
Water bottle guidelines:
 - All water fountains will be turned off and will not be available for refilling water bottles.
 - Water bottles brought from home may be disposable or reusable.
 - No brand labels, inappropriate designs/writings will be allowed.
 - Student names/initials ARE allowed.
 - Bottle caps should remain attached to the bottles when they are opened and/or in use.
 - Water bottles will remain closed when not in use.
 - Extra water bottles may be sent with students and stored in their lockers/cubbies.
 - Please consider the limited space available for storage.
 - If a student uses water bottles as a distraction in the classrooms, halls, gym, etc., they will be asked to put them away until recess time.
 - Maltrait will have extra water on hand for extenuating circumstances.

SOCIAL DISTANCING

Transitions

- Students must wear face covering.
- Students will be dismissed in a staggered arrangement 6 or more feet apart to avoid close contact.
- Social distance (6ft) reminders will be posted.
- Locker visits will be limited for 5th- 8th grade students.

Classroom

- All student desks will be spaced to meet social distancing requirements.
- Sharing of materials/manipulatives among students will be minimized or prohibited.

Cafeteria / Lunch

- Disposable containers and utensils will be used.
- MMCS small class sizes allow for students to eat in the cafeteria with proper social distancing.
- Cafeteria employees will be evaluated daily and temperatures will be taken.

Recess / Playground

- Classes will be assigned a specific area.
- Students MUST maintain proper social distance (6ft).
- Students will be lined up 6 feet apart when entering or exiting buildings.
- Playground equipment will be sanitized after each group departs.

P.E.

- 5th-8th grade students WILL NOT dress-out for Physical Education class.
- P.E. Uniforms WILL NOT be required until further guidelines are given.
- Social distancing guidelines will be enforced.

MMCS Library - Temporarily Closed

Computer Lab- Temporarily Closed